

WALKER COUNTY EMERGENCY SERVICES DISTRICT #2
411 FM 1375 E New Waverly, TX 77358

Minutes December 6, 2024

The WCESD2 Board met in open session in the meeting room of NWVFD, at Station 71 with President James Gregory presiding. Present were Commissioners: Jane Ellisor, and Keith Fitzpatrick. All members were present with the exception of Logan Moore & Thomas Malak, therefore constituting a quorum. Also, present was Fire Chief Jacob Slott, Assistant Fire Chief Shawn Byler, Captain Chance Gardner, and Office Manager Kayla Gibson.

Opening prayer was given by Captain Chance Gardner.

Prior to meeting being called to order Commissioner Keith Fitzpatrick & Commissioner Logan Moore were reappointed by Commissioners Court and Office Manager Kayla Gibson presented the Oath of Office and the Statement of Appointed Officer to the re-appointed commissioners. Kayla notarized the documents upon execution by the Commissioners and signed copies of the Oaths will be retained by Administration.

CALL TO ORDER

Meeting was called to order at 9:05 AM. Commissioner Gregory announced that a quorum was present, and that public notice was given in accordance with the Texas Government Code.

Election of Board Officers for 2024-2025 term was voted.

- President Commissioner James Gregory- Upon a motion made by Commissioner Ellisor and second by commissioner Fitzpatrick
- Vice President/ Secretary Commissioner Thomas Malak - Upon a motion made by Commissioner Gregory and seconded by Commissioner Fitzpatrick.
- Treasurer Commissioner Jane Ellisor - Upon a motion made by Commissioner Gregory and second by commissioner Fitzpatrick.
- Assistant Treasure Commissioner Logan Moore - Upon a motion made by Commissioner Ellisor and second by commissioner Gregory.
- Assistant Secretary Commissioner Keith Fitzpatrick - Upon a motion made by Commissioner Gregory and second by commissioner Ellisor.

The board voted unanimously to appoint Commissioner James Gregory as President, Commissioner Thomas Malak as Vice President and Secretary, Commissioner Jane Ellisor as Treasurer, Commissioner Logan Moore as Assistant Treasurer and Commissioner Keith Fitzpatrick as Assistant Secretary.

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GENERAL ITEMS

On a motion by Commissioner Ellisor, seconded by Commissioner Gregory the minutes for the October 4, 2024 meeting & October 31, 2024 special meeting was approved.

SPECIAL ITEMS

None to report

TREASURER'S REPORT

Commissioner Ellisor presented the WCESD2 Treasures report. Motion was made by Commissioner Gregory and second by Commissioner Fitzpatrick, the board voted unanimously to accept the account balance as presented.

Commissioner Ellisor presented the WCESD2 expense report. Motion was made by Commissioner Gregory and second by Commissioner Ellisor, the board voted unanimously to accept the expense report as presented.

NWVFD CHIEF'S REPORT

Fire Chief Slott presented the NWVFD Expense report, Account Balance. Motion was made by Commissioner Gregory and second by Commissioner Ellisor, the board voted unanimously to accept the Chiefs report as presented. Motion was made by Commissioner Malak and seconded by Commissioner Fitzpatrick; the board voted unanimously to accept the Chiefs expense report as presented. Motion was made by Commissioner Gregory and seconded by Commissioner Ellisor; the board voted unanimously to accept the Chiefs Deployment report as presented. The Chief reported there was 1400 calls for the year.

Assistant Chief Shawn Byler informed to the board that we need to replace about 60 lights throughout the building and the expense will be roughly around \$5200 plus we will need to rent a dumpster. Motion was made by Commissioner Ellisor and seconded by Commissioner Gregory; the board voted unanimously to allow Assistant Chief Byler to hire an electrician to replace the lights and to rent a dumpster.

Assistant Chief Byler presented to the board that we just got information back on the ongoing proposal for Station 79, from Sam Houston Electric (SHECO) that was presented back in June 2024. Assistant Chief Byler presented three options to the board. Motion was made by Commissioner Gregory and seconded by Commissioner Fitzpatrick; the board voted unanimously to accept SHECO option 2 proposal for Station 79.

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Assistant Chief Byler informed the board that the yearly physicals need to be scheduled for January 2025 and the board and Admin are included just not mandatory. The grant for station 73 generators were approved. The Grant for the SBCA gives us a time limit of 18 months to purchase the SBCA equipment and we are waiting for the new update on the SBCA Equipment to come out before we make the purchase. TDEM is working on sending a team out with the all-track for more exposure.

MATTERS OF THE PUBLIC

Public was present but had no matters to discuss.

OLD BUSINESS

- A. Fire Chief Jacob Slott informs the board that Engine 71 should be ready pick up sometime next week and President Commissioner Gregory will need to call the chosen finance company to finalize the financing for Engine 71.
- B. Fire Chief Jacob Slott reports that the attorney has approved the FMO fee schedule and is in the process of working with Walker County to get the ability to enforce the fees.

NEW BUSINESS

- A. Fire Chief Slott informs the board that the city is reducing the fees for Station 71 remodel and he is asking the board if we can submit plans to the City of New Waverly. A motion was made by Commissioner Gregory and seconded by Commissioner Ellisor; the board voted unanimously to give Chief Slott permission to submit the plans to the City of New Waverly.
- B. Fire Chief Slott informs the board that we are ready to have GLS state the bid process. A motion was made by Commissioner Gregory and seconded by Commissioner Fitpatrick; the board voted unanimously to allow GLS to start the bid process for the remodel of station 71.

EXECUTIVE SESSION:

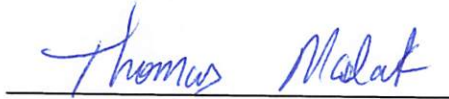
- A. The board opened executive session for personal matters at 9:34 and ended at 9:36.

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ADJOURN

Next regular meeting will be held on January 10th, 2025 at 9:00, in meeting room at NWVFD.

With nothing further to discuss a motion was made by Commissioner Gregory and seconded by Commissioner Ellisor to adjourn at 9:36, the board voted unanimously to accept the next meeting date and motion passed.

A handwritten signature in blue ink that reads "Thomas Malak". The signature is written in a cursive style and is positioned above a horizontal line.

Thomas Malak / Vice President & Secretary WCESD#2