

WALKER COUNTY EMERGENCY SERVICES DISTRICT #2  
411 FM 1375 E New Waverly, TX 77358

Meeting Minutes December 1<sup>st</sup>, 2023

The WCESD2 Board met in open session in the meeting room of NWVFD, at Station 71 with President James Gregory presiding. Present were Commissioners: Jane Ellisor and Thomas Malak and Logan Moore. All members were present with the exception of Commissioner Keith Fitzpatrick, therefore constituting a quorum. Also, present was Fire Chief Jacob Slott, Assistant Fire Chief Shawn Byler, District Chief Byron Robinson, Captain/Fire Marshal Chance Gardner and Office Manager Kayla Gibson.

**CALL TO ORDER**

Meeting was called to order at 9:01 AM. Gregory announced that a quorum was present, and that public notice was given in accordance with the Texas Government Code.

**GENERAL ITEMS**

Opening prayer was given by Commissioner Logan Moore.

On a motion by Commissioner Malak, seconded by Commissioner Gregory the minutes of the November 2<sup>nd</sup>, 2023 Special meeting was approved.

**SPECIAL ITEMS**

**TREASURER'S REPORT**

Commissioner Ellisor presented the WCESD2 account balance and expense report. Motion was made by Commissioner Malak and second by Commissioner Gregory, the board voted unanimously to accept the account balance and expense report as presented.

**NWVFD CHIEF'S REPORT**

Fire Chief Slott presented the NWVFD Expense report, Account Balance & the Deployment Summary. Chief Slott informed the board that a new Sonar needs to be purchased and they are looking for bids to present to the board. Chief Slott also informed the board that the station is in need of a new or slightly used commercial treadmill and will present bids to the board possibly by next meeting. Chief Slott informed the board that for the month of November we had 1250 calls. The ISO did another survey and will be changing to 4/3. Motion was made by Commissioner Gregory and second by Commissioner Malak, the board voted unanimously to accept the Chiefs report as presented.

**MATTERS OF THE PUBLIC**

Public was present but had no matters to discuss.

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**OLD BUSINESS**

- A. Assistant Fire Chief Shawn Byler presented the board with an update on the All Track. He states it is still in Canada getting the repairs done and they are attempting to revamping the water tank system and attempting to figure out the fire curtain solution. The AllTrack hauling trailer has been set out for bids and Chief Slott informed the board that they think they have narrowed down which trailer will work best for the All Track. The board granted authorization to Chief Slott to spend up to \$30,000.00 on a trailer for the All Track. A Motion was made by Commissioner Malak and seconded by Commissioner Gregory; the board voted unanimously to accept the Chief Slott authorization to spend up to \$30,000.00 on a trailer for the All Track.
- B. Fire Chief Jacob Slott notified the board that the plans for 71 are wrapping up and a meeting has been set with the Engineer firm's designer to pick out colors.
- C. Fire Chief slot updates the board on Engine 71, stating that it is still in the works.
- D. Fire Chief Slott informs the board that the CE with ESO is up for renewal and is requesting the board to approve the ESO renewal. A motion made by Commissioner Malak and seconded by Commissioner Ellisor; the board voted unanimously to approve the renewal of the ESO

**NEW BUSINESS**

- A. Chief Slott informed the board that in order to move forward with the reconstruction of Station 71, we will need to Hire GEO Tech and Chief Slott recommends we hire Terracon. A motion made by Commissioner Gregory and second by Commissioner Moore; the board voted unanimously to hire Terracon to do the Geo Tech for station 71.
- B. Chief Slott informed the board that a Survey would need to be done in order to move forward with the reconstruction of Station 71, Chief Slott recommends we hire Michael Namken with Namken Surveying & Construction Inc. A motion made by Commissioner Malak and seconded by Commissioner Gregory; the board voted unanimously to hire Michael Namken as the surveyor for Station 71.
- C. Chief Slott informed the board that the computers in at least 4 trucks needs to be replaced because they outdated. A motion made by Commissioner Ellisor and seconded by Commissioner Malak; the board voted unanimously to authorize Chief Slott to spend up to \$7,000.00 on each computer with a limit of \$28,000.00.
- D. Fire Marshal Chance Gardner informed the board about the continuing coordination efforts between Walker County Planning and Development and the Fire Marshal Office. No action needed at this time.

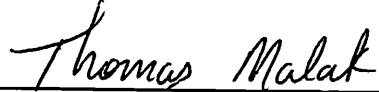
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- E. Deployment Credit Cards the limit needs to be increased to \$75,000.00 and the Administrators for the said Credit Cards should be listed as follows: Commissioner Jane Ellisor, Assistant Fire Chief Shawn Byler and Office Manager Kayla Gibson. A motion made by Commissioner Moore & Commissioner Malak; the board voted unanimously to accept Deployment Credit Card limit increase and to accept the Administrators as listed.

**ADJOURN**

Next regular meeting will be held on January 5<sup>th</sup>2024, in meeting room at NWVFD.

With nothing further to discuss a motion was made by Commissioner Gregory and seconded by Commissioner Ellisor to adjourn at 10:00 am, the board voted unanimously to accept the next meeting date and motion passed.

  
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Thomas Malak, Secretary WCESD#2